

## **Non-Aldermanic Sheriff**

The role of the Lord Mayor and of the Sheriffs has continued to evolve with a gradually increasing focus towards representing the Business City as a whole. The procedures for Aldermen wishing to progress toward the Shrievalty and the Mayoralty have been further strengthened to better reflect that and the panel that interviews those Aldermen has also been refreshed. Details of those changes are on the City Corporation's website.

It seemed to the Livery Committee that the opportunity should be taken to look at what information is available to those who are interested in serving as the Non-Aldermanic Sheriff, to bring that information up to date and to give those interested in putting their name forward an opportunity to find out more about what would be expected of them as a member of the City Civic Team before they decide whether or not to stand as a candidate.

The starting point was the current 'Job and Person Specifications' for Non-Aldermanic Sheriff. These were agreed by Common Hall many years ago; a vast improvement upon what had existed previously but nonetheless, and perhaps not surprisingly, in need of updating to reflect the role as it is now and likely to continue to be.

This we have now done and the Role, the Commitment and characteristics (Experience and Knowledge, Skills and Qualities) are set out below. Again, we will review them from time to time and bring to Common Hall proposals for any substantive change.

We have also proposed that a small panel be established, comprising the Chair and Deputy Chair of the Livery Committee, together with someone they will choose who has recently served in the Office of Non-Aldermanic Sheriff. For the first time, a potential candidate, before they have committed themselves to stand for election as Non-Aldermanic Sheriff, would have the opportunity to ask frank questions and to elicit opinions (if they so wished) in an informal and private meeting with panel members well placed to answer any questions on the role and the likely expectations there would be of them were they to succeed. We believe a potential candidate would find this extremely helpful. It is the one really new element in our proposals but one that we hope potential candidates would find helpful and that Liverymen as a whole will consider to be useful as a part of the process of encouraging strong candidates to stand.

These proposals were all approved at Common Hall on 24 June 2021.

Victoria Russell

Chair of the Livery Committee

## **Non-Aldermanic Sheriff – The Role, the Commitment, Experience, Knowledge, Skills and Qualities envisaged**

### Election

To be nominated by 15 liverymen

To be elected by the Livery in Common Hall

### The Role

- To be a key member of the City Civic team and in the delivery of the Civic plan
- To support the Lord Mayor in carrying out his/her official duties, whether that be in the City, elsewhere in the UK or abroad. (This would involve accompanying the Lord Mayor on domestic and overseas visits and participating in high level business meetings where you would be expected to make a positive contribution)
- To be able to undertake a variety of business and public speaking engagements in fulfilment of the Mayoral programme and the City's strategic agenda
- To officiate, together with your fellow Sheriff, at the Central Criminal Court; in particular to host HM Judges and guests at lunch each day (an important ambassadorial role on behalf of the City of London Corporation)
- To take part in and support the Lord Mayor's philanthropic and charitable activities, including proactive fundraising for the Lord Mayor's Appeal and the Sheriffs' and Recorder's Fund
- To attend Livery Company and Guild meetings and events, whether as part of the City Civic Team or in your own right as Sheriff and to promote among the Livery a deeper understanding of the work of the Mayoralty and Shrievalty
- To attend meetings of Common Hall and, with your fellow Sheriff, to conduct its business, in the absence of the Lord Mayor, with the support of the Common Serjeant and other City Officers

### The Commitment

To make the substantial commitment that is required to fulfil the obligations and duties within the Shrieval year (September to September) and to be regularly available at the accommodation provided within the Old Bailey

- You will be expected to reside in the flat provided for you in the Old Bailey
- You will be expected to attend the full range of Shrieval duties which occupy about 60% of the week, most evenings and an occasional weekend
- To meet various expenses. Further information can be provided by the Panel (*referred to above*).

*(NB It is important to state that you do not have to have a spouse / partner / consort to be able to undertake the role as part of the City Civic team although there may be matters such a person may be able to assist with)*

Experience & Knowledge	Skills	Qualities
<p>Experience likely to command the respect of the Business City e.g.</p> <ul style="list-style-type: none"> <li>- a record of high achievement in your profession</li> <li>- a broad knowledge of the financial and business City</li> <li>- knowledge of the business issues of the day, such as green finance, the tech sector, energy, infrastructure, etc.</li> <li>- experience of work at board, ministerial or equivalent level</li> <li>- knowledge of how Government, regulators and trade bodies work</li> </ul>	<p>Ability to master complex briefs and argue a case</p>	<p>Honesty and absolute integrity</p>
<p>A record of community, charity or other philanthropic activity</p>	<p>Politically astute</p>	<p>Adherence to the Nolan principles</p>
<p>Experience of developing international business</p>	<p>Strong interpersonal skills / socially at ease</p>	<p>To work with energy and enthusiasm</p>
<p>Knowledge of the history and traditions of the City, its institutions and of the Livery</p>	<p>Diplomatic</p>	<p>Ability to work collaboratively / to work as part of a team</p>
	<p>Good public speaking skills – to suit different audiences, e.g. technical, social and the media</p>	<p>Ability to build relationships</p> <ul style="list-style-type: none"> <li>- sensitive to cultural and social differences</li> <li>- a good listener</li> <li>- a high level of emotional intelligence</li> </ul>



